

Fee Regulations

1. Use of the Archive. Research requests

Because our costs on 2021 were covered by sponsoring, the service of processing simple requests about archived materials and search for informations, which do not exceed the staff's assistance of 1 hour, is free of charge.

Assistance to the user on site Use of the archive with staff's assistance per hour (first hour is free of charge)	CHF/€ 60.–
Written requests to the archive Informations and research by the staff per hour (first hour is free of charge)	CHF/€ 60.–

2. Reproductions: photos, scans, photocopies

There is a basic, initial processing fee per order : CHF/€ 25.-

Reproductions are for personal use in connection with research purposes. Permission for publication has to be requested separately

Digitalisation 300 dpi, Tiff or Jpeg	CHF/€ 25.–
Photocopies Black & white Colour	CHF/€ 0.50.– each CHF/€ 1.– each

3. Loan fees for exhibition purposes (see also *Exhibitions* -> *Loan fees*)

Category I: Rudolf Steiner's blackboard-drawings	CHF/€ 1000.– each
Category II: Furniture, framed photos, sketches, sculptures, models, large posters, paintings	CHF/€ 500.– each
Category III: Manuscripts, letters, notebooks, notes, shorthand notes, transcriptions, programmes, posters and books	CHF/€ 200.–
Category IV: Photos as prints	CHF/€ 100.–
Additional costs	Packing and transport costs, as well as framing or restoring, if needed. Or express orders (50% surcharge)